



## Agenda

City Council Meeting  
20 Second Avenue SW, Oelwein  
6:00 PM

January 09, 2023  
Oelwein, Iowa

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**Mayor:** Brett DeVore

**Mayor Pro Tem:** Lynda Payne

**Council Members:** Karen Seeders, Tom Stewart, Matt Weber, Dave Garrigus, Dave Lenz

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**Pledge of Allegiance**

**Call to Order**

**Roll Call**

**Additions or Deletions**

**Citizens Public Comments** - See Guidelines for Public Comments Below

**Consent Agenda**

- [1.](#) Consideration of a motion to approve the December 19, 2022 minutes.
- [2.](#) Consideration of a motion to approve the Class 'E' Retail Alcohol License for Hy-Vee, Inc. DBA: Oelwein Dollar Fresh.
- [3.](#) Consideration of a motion approving the Class 'E' Retail Alcohol License of PMA Petroleum, LLC DBA: Super Mart.

**Resolutions**

- [4.](#) Consideration of a resolution approving by the Oelwein City Council support of naming the stretch of Highway 150 from West Union to Vinton the Sergeant Jim Smith Memorial Highway.

**Motions**

- [5.](#) Consideration of a motion to enter negotiations with a firm for a single hauler contract.
- [6.](#) Consideration of a motion approving Pay Application No 1 to Fahrner Asphalt in the amount of \$273,533.83 for the Airport Runway Rehabilitation Project.
- [7.](#) Consideration of a motion approving Pay Request No 3 to Bacon Concrete, LLC in the amount of \$237.50 for Segment 3 Trail Improvements.
- [8.](#) Consideration of a motion approving final Pay Request No 4 to Bacon Concrete, LLC in the amount of \$9,386.69 for Segment 3 Trail Improvements.
- [9.](#) Consideration of a motion approving and accepting the Segment 3 Trail Improvements project.

- [10.](#) Consideration of a motion to provide Council with a recommendation on the Oelwein Celebrations \$15,000 Hotel/Motel Funding Request.

**Committee Reports**

- [11.](#) Report from Payne on Library Board Meeting.

**Council Updates**

**Mayor's Report**

- A. Consideration of a motion to schedule a joint meeting with the airport board Monday, January 30 5:30 PM.

**City Attorney's Report**

- [A.](#) City Attorney.

**City Administrator's Report**

- [A.](#) City Administrator.

**Adjournment**

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 319-283-5440



# Minutes

City Council Meeting  
20 Second Avenue SW, Oelwein  
December 19, 2022 - 6:00 PM

### Pledge of Allegiance

### Call to Order

Mayor DeVore called the meeting to order at 6:00 PM.

### Roll Call

- Present: Lenz, Garrigus, Seeders, Payne, Stewart, Weber
- Also Present: Mulfinger, Dillon
- Absent: NA

### Additions or Deletions

A motion was made by Weber, seconded by Garrigus to adopt the agenda as amended.

All aye. Motion carried.

### Citizens Public Comments

Anthony Riccio, 522 W Charles, wished to see a Facebook live to air the council meetings.

### Consent Agenda

1. Consideration of a motion to approve the December 12, 2022 minutes.
2. Claims Resolution in the amount of \$536,924.20.
3. Consideration of a motion to approve payment to AECOM in the amount of \$9,877.73 for the Airport Repavement Project.

A motion was made by Weber seconded by Stewart to approve the consent agenda.

All aye. Motion carried.

### Ordinances

4. Consideration of an Ordinance amending Zoning Section 202.2(7)A And 202.3(7)(A), Section 202.6 2, And Section 104 47. - Third and Final Reading.

A motion was made by Weber seconded by Garrigus to adopt Ordinance No. 1206.

Ayes: Lenz, Garrigus, Seeders, Payne, Stewart, Weber

Nays: NA Motion carried.

**Resolutions**

- 5. Consideration of a resolution approving the Acquisition of Properties.

A motion was made by Weber, seconded by Stewart to adopt Resolution No. 5384-2022.

Ayes: Lenz, Garrigus, Seeders, Payne, Stewart, Weber

Nays: NA

Motion carried.

**Motions**

- 6. Consideration of a motion authorizing payment of Amendment 1 in the amount of \$8,700 to Fox Strand Associates for the West Water Tower repainting

A motion was made by Payne, seconded by Weber authorizing payment of Amendment 1 in the amount of \$8,700 to Fox Strand Associates for the West Water Tower repainting.

All aye.

Motion carried.

- 7. Consideration of a motion accepting the Planning, Finance, Enterprise and Economic Development committee's recommendation on the Hotel/Motel request from the Waste Industry Historical Society in the amount of \$5,000.00.

A motion was made by Seeders, seconded by Weber approve the Hotel/Motel request from the Waste Industry Historical Society in the amount of \$5,000.00.

All aye.

Motion carried.

- 8. Consideration of a motion on the recommendation from the Planning, Finance, Enterprise and Economic Development committee on the Hotel/Motel request from Oelwein Celebrations, Inc. in the amount of \$15,000.00 for a celebration request.

A motion was made by Seeders, seconded by Garrigus to table the Hotel/Motel request from Oelwein Celebrations, Inc. in the amount of \$15,000.00 for a celebration request.

All aye.

Motion carried.

- 9. Consideration of a motion on the recommendation from the Planning, Finance, Enterprise and Economic Development committee to match the Hotel/Motel request from Oelwein Celebrations, Inc. in the amount of \$5,000.00 for a stage.

A motion was made by Weber seconded by Payne to match the Hotel/Motel request from Oelwein Celebrations, Inc. in the amount of \$5,000.00 for a stage.

All aye.

Motion carried.

**Mayor's Report**

Mayor DeVore handed out a pamphlet on property tax assessment and data from Iowa State Extension on the City of Oelwein.

- 1. Consideration of a motion to reappoint Robert Lumbus and Andrew Miller to the Board of Appeals.

A motion was made by Weber, seconded by Garrigus to reappoint Robert Lumbus and Andrew Miller to the Board of Appeals. All aye. Motion carried.

2. Consideration of a motion to start a Guest Council Member Program.

DeVore discussed the benefits of recruiting council members. He stated the council and Mayor will approve the candidates.

A motion was made by Payne seconded by Lenz start a Guest Council Member Program. All aye. Motion carried.

**City Attorney's Report**

Pat Dillion has been updating the new attorney. He stated his has been withdrawing cases and sending links for files.

**Adjournment**

A motion was made by Seeders, seconded by Weber to adjourn at 6:13 PM.

All aye. Motion carried.

\_\_\_\_\_  
Brett DeVore, Mayor

ATTEST:

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

I, Dylan Mulfinger, City Administrator in and for the City of Oelwein, Iowa do hereby certify that the above and foregoing is a true accounting of the Council Proceedings held December 19, 2022 and copy of said proceedings was furnished to the Register December 28, 2022.

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

# Ownership Updates Application (App-172363) For (LE0003424)

## License or Permit Type

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**License or Permit Type**

**Length of License Requested**

Class E Retail Alcohol License

12 Month

**Tentative Effective Date**

**Tentative Expiration Date**

2022-04-15

2023-04-14

## Privileges / Sub-Permits Information

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**Privileges**

**Sub-Permits**

## Premises Information

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**Business Information**

**\* (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

Hy-Vee, Inc.

**\* (required) Name of Business (D/B/A)**

Hy-Vee Oelwein Dollar Fresh

**Indicate how the business will be operated**

Corporation

**\* (required) Federal Employer ID #**

42-0325638

**\* (required) Business Number of Secretary of State**

19862

### Premises Information

#### Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

**Address or location**

1345 S. Frederick Ave., Oelwein, Iowa, Fayette

Search by a location name or address to automatically populate the address fields below (optional)

**\* (required) Premises Street**

1345 S. Frederick Ave.

**Premises Suite/Apt Number**

**\* (required) Premises City**

Oelwein

**Premises State**

Iowa

**\* (required) Premises Zip/Postal Code**

50662

**Premises County**

Fayette

**\* (required) Local Authority**

City of Oelwein

**Control of Premises**

Own

**Are other liquor, wine or beer businesses accessible from the interior of your premises?**

No

**\* (required) # of Floors:**

1

**Premises Type**

Grocery Store

**Does your premises conform to all local and state health, fire and building laws and regulation?**

Yes

**Does or will your licensed location wholesale alcoholic beverages to on-premises retail alcohol licensees?**

Yes

**\* (required) Square footage of the entire alcoholic beverage retail sales and alcoholic beverage storage areas of the business, including areas of walk-in alcoholic beverage coolers that are accessible to the public.**

39,600

**Do you have a separate premises for the sale of alcoholic liquor (spirits)?**

No

**Hours of Operation: Beginning**

12:00 AM



Hours of Operation: Ending

12:00 AM

Hours deliveries may be received: Beginning

12:00 AM

Hours deliveries may be received: Ending

12:00 AM

Are the hours of deliveries flexible?

Yes

### Contact Information

\* (required) Contact Name

Kelly Palmer

\* (required) Business

(required) Extension

(515) 267-2949

\* (required) Email Address

kpalmer@hy-vee.com

\* (required) Phone

(required) Extension

(515) 267-2800

Same as Premises Address

### Mailing Address:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

5820 Westown Parkway, West Des Moines, Iowa,

Search by a location name or address to automatically populate the address fields below (optional)

Mailing Street

Mailing Suite/Apt Number

5820 Westown Parkway

**Mailing City**

West Des Moines

**Mailing State**

Iowa

**Mailing Zip/Postal Code**

50266

**Mailing County**

Ownership

**Jeremy Gosch**

**Position:** CEO

**SSN:** XXX-XX-6183

**US Citizen:** Yes

**Ownership:** 0%

**DOB:** 11/01/1974

**Andrew**

**Schroeder**

**Position:** AVP,  
Assistant Controller

**SSN:** XXX-XX-7701

**US Citizen:** Yes

**Ownership:** 0%

**DOB:** 05/09/1987

**Michael Jurgens**

**Position:** Vice  
President, Secretary

**SSN:** XXX-XX-9205

**US Citizen:** Yes

**Ownership:** 0%

**DOB:** 01/11/1974

## Criminal History Information

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Has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?

No

Has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law (not including traffic violations, except those that are alcohol related)?

No

## Local Authority Information

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Extension

\* (required) Daytime Phone for

- Local Authority

(319) 283-5440

Was a DCI background check run?

\* (required) Local Authority Email Address

deputyclerk@cityofelwein.org

Comments

## Document Upload Information

<p>DOCUMENT NAME</p> <p>Sketch</p> <p>UPLOADED DOCUMENTS</p> <p>ADDITIONAL COMMENTS</p>
<p>DOCUMENT NAME</p> <p>Proof of Control of Property ( Deed / Final Sales Contract / Lease / Written Agreement )</p> <p>**Purchase agreements not accepted</p> <p>UPLOADED DOCUMENTS</p> <p>ADDITIONAL COMMENTS</p>
<p>DOCUMENT NAME</p> <p>TTB Basic Permit</p> <p>UPLOADED DOCUMENTS</p> <p>ADDITIONAL COMMENTS</p>

(App-172410)

License or Permit Type

---

**License or Permit Type**

**Length of License Requested**

Class E Retail Alcohol License

12 Month

**Tentative Effective Date**

**Tentative Expiration Date**

2023-01-27

2024-01-26

Privileges / Sub-Permits Information

---

**Privileges**

**Sub-Permits**

Premises Information

---

**Business Information**

**\* (required) Name of Legal Entity (The name of the individual, partnership, corporation or other similar legal entity that is receiving the income from the alcoholic beverages sold)**

PMA PETROLEUM LLC

**\* (required) Name of Business (D/B/A)**

SUPER MART

**Indicate how the business will be operated**

Limited Liability Company

**\* (required) Federal Employer ID #**

87-3310824

**\* (required) Business Number of Secretary of State**

689548

**Tentative Expiration Date**

Jan 26, 2024

### Premises Information

Please select here if your location is in an unincorporated town

### Address of Premises:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

**Address or location**

701 South Frederick Avenue, Oelwein, Iowa, Fayette

Search by a location name or address to automatically populate the address fields below (optional)

**\* (required) Premises Street**

701 South Frederick Avenue

**Premises Suite/Apt Number**

**\* (required) Premises City**

Oelwein

**Premises State**

Iowa

**\* (required) Premises Zip/Postal Code**

50662

**Premises County**

Fayette

**\* (required) Local Authority**

City of Oelwein

**Control of Premises**

lease

**Premises Type**

Convenience Store

**Does your premises conform to all local and state health, fire and building laws and regulation?**

Yes

**Does or will your licensed location wholesale alcoholic beverages to on-premises retail alcohol licensees?**

No

**\* (required) Square footage of the entire alcoholic beverage retail sales and alcoholic beverage storage areas of the business, including areas of walk-in alcoholic beverage coolers that are accessible to the public.**

1,500

**Hours of Operation: Beginning**

2:00 PM

**Hours of Operation: Ending**

6:00 AM

**Hours deliveries may be received: Beginning**

3:15 PM

**Hours deliveries may be received: Ending**

10:15 PM

Are the hours of deliveries flexible?

Yes

### Contact Information

\* (required) Contact Name

ABDUL REHMAN AWAN

\* (required) Business

(required) Extension

(571) 316-4945

\* (required) Email Address

abdulrehmanawan902@gmail.com

\* (required) Phone

(required) Extension

(319) 283-9337

Same as Premises Address

### Mailing Address:

You must use the Address or location field below to search for your operating location. If your event does not populate, please find the closest applicable address and then modify your premises street field to better identify the address of your event.

Address or location

701 South Frederick Avenue, Oelwein, Iowa, Fayette

Search by a location name or address to automatically populate the address fields below (optional)

Mailing Street

701 South Frederick Avenue

Mailing Suite/Apt Number

Mailing City

Mailing State



Oelwein

Iowa

Item 3.

**Mailing Zip/Postal Code**

50662

**Mailing County**

Fayette

## Ownership

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**maqsood Awan**

**Position:** owner

**SSN:** XXX-XX-3248

**US Citizen:** No

**Ownership:** 49%

**DOB:** 05/14/1970

**nadeem islam**

**Position:** OWNER

**SSN:** XXX-XX-3997

**US Citizen:** Yes

**Ownership:** 51%

**DOB:** 03/08/1993

## Criminal History Information

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**Since the license was last issued, has anyone listed on the Ownership page been charged or convicted of a felony offense in Iowa or any other state of the United States?**

No

**Since the license was last issued, has anyone listed on the Ownership page been convicted of any violation of any state, county, city, federal or foreign law (not including traffic violations, except those that are alcohol related)?**

No

# Local Authority Information

**Extension**

**\* (required) Daytime Phone for**

**- Local Authority**

(319) 283-5440

**Sketch on File**

**Proof of Control of Property ( Deed / Final Sales Contract / Lease / Written Agreement )**

**\*\*Purchase agreements not accepted**

**Premise's Address Correct?**

**Premises Zoned Properly?**

**Fire Inspection Completed?**

**Health Inspection Completed?**

**Was a DCI background check run?**

**Previous License Number for this Location**

**\* (required) Local Authority Email Address**

**Comments**

**Amount Owed to Local Authority**

### Document Upload Information

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DOCUMENT NAME  
Proof of Control of Property ( Deed / Final Sales Contract / Lease / Written Agreement )  
\*\*Purchase agreements not accepted

UPLOADED DOCUMENTS

ADDITIONAL COMMENTS

DOCUMENT NAME  
Sketch

UPLOADED DOCUMENTS  
**CCF11142021.pdf**

ADDITIONAL COMMENTS

**RESOLUTION NO. 5385-2023**  
**RESOLUTION APPROVING BY THE OELWEIN CITY COUNCIL SUPPORT OF NAMING**  
**THE STRETCH OF HIGHWAY 150 FROM WEST UNION TO VINTON THE SERGEANT**  
**JIM SMITH MEMORIAL HIGHWAY**

**WHEREAS**, residents of Oelwein have benefitted from the Highway 150 corridor and the Law Enforcement presence provided by the Iowa State Patrol, and

**WHEREAS**, Sergeant Jim Smith of Independence and the Iowa State Patrol worked tirelessly for 27 years enforcing the laws of the Iowa State Legislature, and the Iowa Department of Transportation stressing driver safety on Highway 150, and

**WHEREAS**, Sergeant Jim Smith, a 27-year veteran of the Law Enforcement, died in the line of duty protecting the citizens of the State of Iowa, on April 9, 2021.

**WHEREAS**, the city of Oelwein will partner on this memorial and purchase the proper signage for this segment of the

**NOW THEREFORE BE IT RESOLVED** that the Oelwein City Councils support the naming the Highway 150 from West Union to Vinton the Sergeant Jim Smith Memorial Highway recognizing Sergeant Jim Smith’s contribution to the safety of the citizens of the city of Highway 150 for the length of his career.

Passed and adopted by the City Council of the City of Oelwein, Iowa this 9<sup>th</sup> day of January, 2023.

\_\_\_\_\_  
Brett DeVore, Mayor

It was moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the Resolution as read be adopted, and upon roll call there were:

AYES      NAYS      ABSENT      ABSTAIN

Attest:

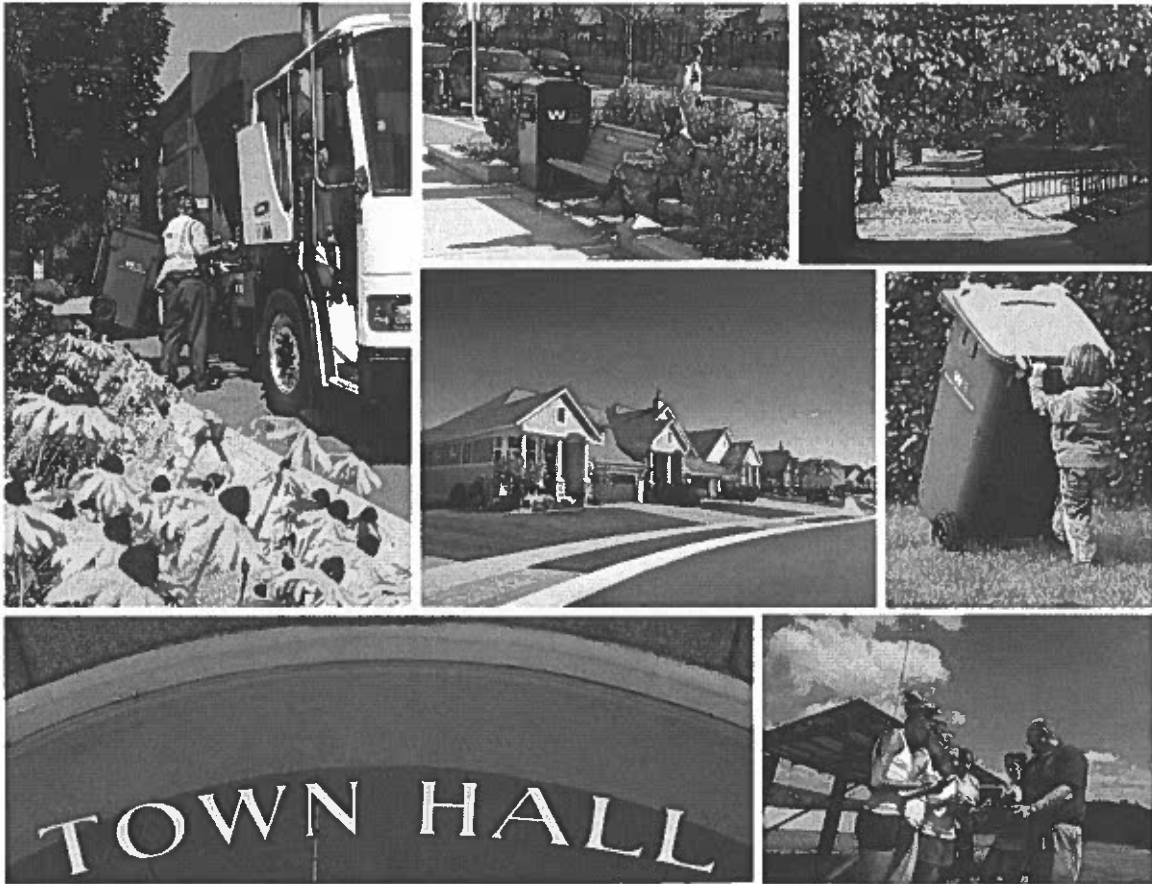
Stewart  
Weber  
Lenz  
Garrigus  
Seeders  
Payne

\_\_\_\_\_  
Dylan Mulfinger, City Administrator

Recorded January 10, 2023.

\_\_\_\_\_  
City Administrator

## PUBLIC SECTOR SOLUTIONS



# City of Oelwein

Residential Refuse Collection, Bulk Pickup, and Recycling

*Community and environmental stewardship at its best.*

December 14, 2022

Jason Nieson, Public Sector Services  
Waste Management

jnieson@wm.com | 612 430 4780  
739 Beaver Avenue  
Mankato, MN 56001



# Cover Letter

December 14, 2022

Dylan Mulfinger  
City of Oelwein  
20 Second Avenue SW  
Oelwein, IA 50662

Re: Request for Proposals for "Single Hauler Refuge Program-BID".

Dear Mr. Mulfinger, Honorable Mayor and Council Members:

We appreciate the opportunity to offer our Proposal for Residential Refuse Collection, Bulk Pickup, and Recycling Services to the City of Oelwein in response to the City's Request for Proposal. We believe that we present the best overall value to the City, and we believe that our Proposal meets the requirements of the RFP.

Waste Management acknowledges that it will be able to fulfill all requirements of the contract, as stated in the RFP. Additionally, Waste Management acknowledges that it has no conflict of interest with regard to any other work performed by Waste Management, for the City.

I, Jay Nieson, Public Sector Representative am the Waste Management contact person for this Proposal. Feel free to contact me at 612-430-4780, via email [jnieson@wm.com](mailto:jnieson@wm.com) or by mail at 739 Beaver Avenue, Mankato, MN 56001.

Waste Management looks forward to the opportunity to provide the very best Refuse and Recycling service available to the residents of Oelwein. Waste Management prides itself on our focus on safety, service and technology and we know that with the dedicated team of professionals we have at our Independence hauling site we will live up to the expectations of the City. With some of our staff also residing in Oelwein, we are confident that the residents will be serviced like the neighbors that they are, by those who know the needs of the City. I sign this letter as an authorized Member of Waste Management.

Sincerely,



Jay Nieson, Public Sector Representative

612-430-4780 | [jnieson@wm.com](mailto:jnieson@wm.com)

# Bidders Qualifications

## General Management

Waste Management is the premier waste and recycling services provider in North America. As the leading provider of comprehensive waste management services, Waste Management serves municipal, commercial, industrial and residential customers throughout North America. The secret behind being the premier waste and recycling provider in North America is simple, customer confidence in the service that we provide each, and every day.

Waste Management of Iowa, Inc., a wholly-owned subsidiary of parent company Waste Management, Inc., provides superior solid waste and recycling services to over 12 cities and counties in the Independence hauling site area. Our independence hauling site is fully staffed, licensed, and eager to provide service to the residents of Oelwein. A list of local references is included with the proposal.

Our customer service center is staffed with 37 customer service representatives and five supervisors who have received special training geared to providing every customer with first-class, professional service. The center is open from 7:00 a.m. to 5:00 p.m., Monday through Friday, and 8:00 a.m. to 3:00 p.m. on Saturday, and can be accessed by utilizing our toll free number, 888-960-0008. For calls received after the close of business, an answering service records all inquiries. These calls are quickly followed up on the next morning.

All calls into the center are logged. These calls are reviewed and analyzed by customer service managers daily, with all results and resolutions recorded and tracked. These logs are available to Oelwein staff for review at any time.

All collection trucks are equipped with radios to ensure constant communication with the drivers by customer service and operations/dispatch personnel. This expedites all customer service requests and allows customer service representatives to contact the driver during the time of the call, obtain the information needed, and provide an answer to the customer before they hang up the phone.

All collection trucks are also equipped with onboard computer systems, which will have each and every residence in Oelwein routed on those computers. These computers are set up with two buttons, "serviced" or "not out", when the driver hits either of these two choices it is then logged in the system and GPS time stamped along with the location in which the driver cleared that stop. The drivers are also able to enter accounts that may need cart repair or replacement, as well as any other issues the drivers see at the individual stops. This system allows for the Independence Management Team to track their drivers in real time and makes issue resolution and route planning accurate and efficient, allowing us to better meet the needs of the residents of Oelwein.

## List of Public Entity References

### References

Waste Management is pleased to provide the following references for your review, highlighting the depth and breadth of our capabilities. Our team of experts is committed to delivering quality services and ensuring customer satisfaction in an efficient, streamlined, and effective manner. Though large, Waste Management tailors its services to meet the needs of each customer group and to ensure consistent, superior service. Waste Management is strongly committed to the safe, responsible management of waste, full regulatory compliance, and the protection and enhancement of the environment.

Customer - City of Independence, IA

Point of Contact- City Administrator, Al Roder/319-334-2780

Customer- City of Okoboji, IA

Point of Contact- City Administrator, Michael Meyers/712-332-2550

Customer- City of Milford, IA

Point of Contact- City Administrator, LeAnn Reinsbach/712-338-2741





### Oelwein Single Hauler Exhibit A

Any Hauler submitting a bid must provide prices for a contract.

Bid bond shall be \$34,148.42.

#### 2023-2024

Item	Cost
Weekly Refuse Pickup	\$15.13 per month
Bi-weekly Recycling Pickup	\$6.85 per month
Total Cost per customer	\$21.98 per month

Monthly Single Item Bulk Pickup	\$47.00 per item
Additional Items	\$47.00 per item
Additional Refuse Tote	\$15.13 per month
Large Refuse Tote	\$15.13 per month
Medium Refuse Tote	\$15.13 per month
Additional Recycling Tote	\$6.85 per month
Container Exchange	No Charge
Container Replacement	Free if damaged in the act of servicing
Assisted/Elderly/disabled Pickup	No Charge walk up service

#### 2024-2025

Item	Cost
Weekly Refuse Pickup	\$15.73
Bi-weekly Recycling Pickup	\$7.12
Total Cost per customer	\$22.85

#### 2025-2026

Item	Cost
Weekly Refuse Pickup	\$16.36
Bi-weekly Recycling Pickup	\$7.40
Total Cost per customer	\$23.76



### Additional Comments

Bulk items will be picked up on the first week of every month through a tag system for \$47.00 per tag/per item.

A fuel surcharge will be part of the pricing to protect from the current fluctuating prices of diesel fuel.

**Fuel Table.** All service fees are subject to a monthly fuel surcharge when diesel fuel reaches a price of \$5.00 per gallon (see table below).

Diesel Fuel Price per Gallon	Fuel Surcharge
<\$5.00	0 Percent
\$5.00 to \$5.24	2 Percent
\$5.25 to \$5.49	4 Percent
\$5.50 to \$5.74	5 Percent
For each additional \$0.25 the fuel surcharge will increase by 1 Percent	

The published index for determining monthly diesel fuel prices will be the Department of Energy's (DOE) "Weekly Retail On-Highway Diesel Prices" for the Midwest region. The price published for the first Monday of the month will be used as that month's diesel fuel price. The prices can be viewed at the DOE's website: <http://www.eia.gov/petroleum/gasdiesel/>.



I, Jason Nieson, represent that I am authorized to submit the above bid on behalf of Waste Management of Iowa, Inc.

Company: Waste Management of Iowa, Inc.

Contact Person :Jason Nieson

Address: 739 Beaver Ave, Mankato, MN 56001

Telephone No: 612-430-4780

Email: jnieson@wm.com



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Signature

Jason Nieson

---

Typed or Printed

12/13/2022

---

Date



Greetings from your WM team,

We're honored to help you and your neighbors keep our community clean and green. This 2023 Service Guide contains your every-other week recycling collection schedule and tips to help you recycle right. See the inside panel to learn what materials are acceptable to recycle and remember - don't bag your recyclables. Place them loose in your recycling cart.

Please keep this Guide handy.  
Should you have any questions, contact WM at:

Email: [wmeservice@wm.com](mailto:wmeservice@wm.com)

Toll Free: (888) 960-0008

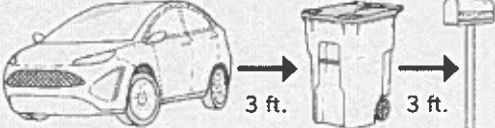


1901 Ames Dr.  
Burnsville, MN 55306

2023 Service Guide

**Please help our drivers work safely and efficiently by placing your recycling cart properly at the curb.**

Remember to place your cart at least 3 feet away from any obstacles (trees, cars, mailboxes, etc.) to allow the automatic arm to lift and empty the cart. The wheels of the cart should face the house. In inclement weather, please do not place your carts on top of snowbanks.



# RECYCLE RIGHT

To learn more visit [wm.com/recyclerright](http://wm.com/recyclerright)



Great things happen when communities Recycle Right. When individuals recycle everyday items like those shown below, tons of raw materials, time, energy and money are saved. Plus, the recycled materials become new products, and the cycle continues.

- Empty recyclable materials directly into your recycling cart - don't bag recyclables
- Containers that held food should be rinsed and free of food debris

The following items may be recycled:

## Always Recycle



Plastic Bottles & Containers



Paper



Glass Bottles & Containers



Flattened Cardboard & Paperboard



Food & Beverage Cans

## Do Not Include In Your Recycling Container



NO Food or Liquids



NO Foam Cups & Containers



NO Green Waste



NO Batteries  
Check local drop-off programs for proper disposal



NO Loose Plastic Bags, Bagged Recyclables or Film  
Empty recyclables directly into your bin.



NO Clothing, Furniture & Carpet

## 2023 Every-other-week Recycling Collection Schedule

Green Recycling Collection

Observed Holidays

Observed Holiday Week

### January 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### February 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

### March 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### April 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### May 2023

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### June 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### July 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### August 2023

S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### September 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### October 2023

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### November 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### December 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## Observed 2023 Holidays

Please note, If a holiday falls on or before your collection day, service will be delayed by one day that week only.

New Year's Day: Sunday January 1, 2023

No service delays

Memorial Day: Monday May 29, 2023

No service delays

Independence Day: Tuesday July 4, 2023

Tuesday - Friday service will be delayed one day

Labor Day: Monday September 4, 2023

No service delays

Thanksgiving Day: Thursday November 23, 2023

Thursday - Friday service will be delayed one day

Christmas Day: Monday December 25, 2023

No service delays



1005 1<sup>st</sup> Ave NW  
PO Box 335  
Farley, IA 52046  
563-927-5977

December 14, 2022

City of Oelwein  
20 2<sup>nd</sup> Ave SW  
Oelwein, IA 50662

Dear City of Oelwein:

Thank you for the opportunity to provide the City of Oelwein with a waste removal proposal. We are ready and able to provide services for the City.

In this document, you will find our Company Information, Description of Service, Relevant Experience. Attached, you will find Exhibit A: Contract Prices

We look forward to hearing from you.

Sincerely,

A handwritten signature in dark ink, appearing to be "Craig Kluesner", written over a horizontal line.

Craig Kluesner  
Owner/President  
Kluesner Sanitation, LLC

### COMPANY INFORMATION

Company Name: Kluesner Sanitation LLC

Address: **Main Office:**  
1005 1<sup>st</sup> Ave NW  
PO Box 355  
Farley, IA 52046

**Hazleton Shop:**  
114 S Main St  
Hazleton, IA 50641

Phone Numbers: **Office:** 563-927-5977  
**Emergency Contact:** 563-590-5638 (Rod, Area Manager)

Company Representative: Craig Kluesner, President  
Rod Eckhoff, Area Manager

## DESCRIPTION OF SERVICE

### COLLECTION PROCEDURES

- Kluesner Sanitation will collect trash and recycle from the curb or alley line.
- All trash and recycle must be set out by 6:00 a.m. on the scheduled day.
- Trash must be in garbage bags before being placed into the toter, which helps eliminate debris from becoming loose.
- Trash collection will be once per week on Thursday at all addresses in the City.
- Recycle collection will be once every other week on Thursday.
- On weeks where both trash and recycle is collected, they will be collected on the same day.
- Trash and recycle will be collected with an automated side-arm truck, with the driver manually picking containers for residents unable to pull the tote to the curb.
- When the collection day falls on a holiday, the collection will be made the following day. No other changes to collection will be made.

### MISSED PICKUP AND OTHER COMPLAINTS

Kluesner Sanitation is proud to provide excellent customer service to our current and prospective customers. Office personnel is available to answer calls and emails from 6am – 5pm Monday through Thursday and 6am – 3pm Friday. Our after-hours emergency number is 563-590-5638.

- Managers and office personnel are in contact with our drivers throughout the day via cell phone and tablets.
- In the event trash or recycle pickup is missed, the resident or City can contact the main office phone number (563-927-5977) during normal business hours to request the trash or recycle be picked.
  - o If the pickup was missed by the hauler, it will be collected within 24 hours.
  - o If the missed pickup was the fault of the resident, it can be collected for a fee.

### TRUCKS AND EQUIPMENT

- Our West Division trucks are maintained out of our Hazleton shop.
- All trucks and equipment will be maintained in good working condition.

### OTHER PROVISIONS

- Our specialized collection trucks collect trash with an automated side-arm.
- When we start with a new city, we will assist with public information activities such as distribution of information on pickup schedules and recycling procedures.



## RELEVANT EXPERIENCE

Kluesner Sanitation provides trash/recycling services for the following communities in Iowa:

- Arlington
- Clermont
- Delaware
- Delhi
- Dundee
- Elgin
- Epworth
- Farley
- Garnavillo
- Guttenberg
- Hazleton
- Hopkinton
- Lamont
- Manchester
- Masonville
- Maynard
- Oxford Junction
- Randalia
- Rowley
- Ryan
- Worthington
- Wyoming

In addition, Kluesner Construction has worked in the Eastern Iowa area provided paving, crack sealing, and trucking services for over 25 years.

## REFERENCE CITIES

City of Manchester

Contact: Laura Thomas or Erin Learn 563-927-3636

6 years serving Manchester

City of Guttenberg

Contact: Jamie Blum or Jessica Bittner 563-252-1161

5 years serving Guttenberg

City of Wyoming

Contact: Sheri Tjaden 563-488-3970

4 years serving Wyoming



**Oelwein Single Hauler Exhibit A**

Any Hauler submitting a bid must provide prices for a contract.

Bid bond shall be \$34,148.42.

**2023-2024**

Item	Cost
Weekly Refuse Pickup	\$12.26 per month per household
Bi-weekly Recycling Pickup	included
Total Cost per customer	\$12.26 per month per household

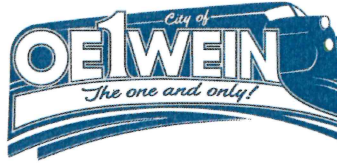
Monthly Single Item Bulk Pickup	\$20.00 per item
Additional Items	priced by item
Additional Refuse Tote	\$9.26 per month
Large Refuse Tote	available for the same price
Medium Refuse Tote	available for the same price
Additional Recycling Tote	\$9.26 per month
Container Exchange	\$50.00 one time charge
Container Replacement	\$100.00 one time charge
Assisted/Elderly/disabled Pickup	no additional fee

**2024-2025**

Item	Cost
Weekly Refuse Pickup	\$12.26 per month per household
Bi-weekly Recycling Pickup	included
Total Cost per customer	\$12.26 per month per household

**2025-2026**

Item	Cost
Weekly Refuse Pickup	\$12.51 per month per household
Bi-weekly Recycling Pickup	included
Total Cost per customer	\$12.51 per month per household



**Additional Comments**

Kluesner Sanitation proposes to pick up all trash/recycling in the City of Oelwein on **one** common day. Trash would likely be done weekly on Thursdays, with recycling every other week on Thursdays. We propose that all cans are brought to the curb on the collection day by 6:00 a.m.

If awarded the City contract, we will provide service to city-owned facilities for no extra charge.

This proposal is for (1) 96-gallon trash and (1) 96-gallon recycling container at each household. If requested, we are able to place a smaller container at a household, but the monthly charge will be the same.

Please see the attached proposal for other details on our company.



I, Craig Kluesner, represent that I am authorized to submit the above bid on behalf of Kluesner Sanitation, LLC.

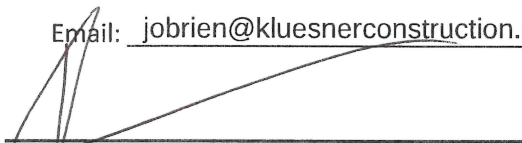
Company: Kluesner Sanitation, LLC

Contact Person: Jack O'Brien

Address: 1005 1st Ave NW Farley, IA 52046

Telephone No: 563-927-5977

Email: jobrien@kluesnerconstruction.com

  
\_\_\_\_\_  
Signature

Craig Kluesner  
\_\_\_\_\_  
Typed or Printed

12/13/2022  
\_\_\_\_\_  
Date



**Oelwein Single Hauler Exhibit A**

Any Hauler submitting a bid must provide prices for a contract.

Bid bond shall be \$34,148.42.

**2023-2024**

Item	Cost
Weekly Refuse Pickup	\$15.00/month/house
Bi-weekly Recycling Pickup	\$10.00/month/house
Total Cost per customer	\$25.00/month/house

Monthly Single Item Bulk Pickup	\$35.00 for the first item
Additional Items	\$15.00 for each additional
Additional Refuse Tote	\$15.00/month/house
Large Refuse Tote	96 GAL
Medium Refuse Tote	64 GAL
Additional Recycling Tote	\$10.00/month/house
Container Exchange	\$25.00 each
Container Replacement	\$65.00 each
Assisted/Elderly/disabled Pickup	\$30.00/month/house (detailed in proposal)

**2024-2025**

Item	Cost
Weekly Refuse Pickup	\$15.45/month/house
Bi-weekly Recycling Pickup	\$10.30/month/house
Total Cost per customer	\$25.75/month/house

**2025-2026**

Item	Cost
Weekly Refuse Pickup	\$15.90/month/house
Bi-weekly Recycling Pickup	\$10.60/month/house
Total Cost per customer	\$26.50/month/house




**Additional Comments**

See attached proposal for additional details.



I, Alex Tungland, represent that I am authorized to submit the above bid on behalf of Rite Environmental, Inc.

Company: Rite Environmental, Inc.  
Contact Person: Alex Tungland  
Address: 110 Dunham Pl, Waterloo, IA 50703  
Telephone No: 319-235-7401  
Email: alex@riteenvironmental.com

  
Signature

Alex Tungland  
Typed or Printed

1/4/2023  
Date



*"RitePeople RitePrice RiteService"*

<b>City of Oelwein – 5 Year Contract Term</b>			
<b>Service Description</b>	<b>HH Service Cost/Mo</b>	<b>Units</b>	<b>Monthly Cost</b>
96 Gallon Garbage Weekly	\$15.00	2430	\$36,450.00
96 Gallon Recycling EOW	\$10.00	2430	\$24,300.00
City Owned Locations	\$0.00	11	\$0.00
<b>TOTAL:</b>			<b>\$60,750.00</b>

<b>Additional Services</b>		
<b>Service Description</b>	<b>HH Service Cost/Mo</b>	<b>Service Cost/Description</b>
Bulky Item Pickup	N/A	\$35.00 Per Single Item, \$15.00 Per Add'l Item
Add'l Garbage Tote	\$15.00	
Add'l Recycling Tote	\$10.00	
Container Exchange	N/A	\$25.00 Each
Container Replacement	N/A	\$65.00 Each
Assisted/Elderly/Disabled	\$30.00	See Additional Service Notes
Extra Bag Stickers	N/A	\$2 Each, Max 3 Per HH Per Day





*“RitePeople RitePrice RiteService”*

**Additional Services Notes:**

-Service will be broken out into four zones; service of 96 gallon residential trash containers and 96 gallon recycling containers, same day for trash and recycling, same days as current

-96 gallon trash containers will be blue with black lids, 96 gallon recycling containers will be blue with blue lids and read “Recycling Only”

-64 gallon carts and concierge service will be available to those requiring it (assisted/elderly/disabled) which would entail collection by a driver from a set location by the owners house or garage. The driver would wheel out the cart, service it and return it. Monthly cost for this type of service would be \$30.00/month.

-Extra bag stickers will be made available for purchase at City Hall for \$2 each, maximum of 3 additional per house per service day. Residents would set out the bag next to their cart with the sticker visible to the driver. The cart would be emptied, reloaded with the extra bag and emptied again.

-Service of City trash dumpsters will be on Tuesday, City recycling dumpsters will also be serviced Tuesday, residential bulk item pickups will be available weekly on Tuesday year-round. City carts for trash/recycling will be serviced based on their zone (same as residential). Service of these locations will be provided at no cost.

-Regarding capacity Rite employs 17 drivers, 3 maintenance staff and 5 admin personnel. For equipment we have 5 automated side load trucks, 3 rear load trucks, 3 front load trucks, 13 roll-off trucks and 3 oil trucks. Oelwein specifically would be allocated 1 driver daily for residential trash/recycling collection and 1 driver for commercial service/bulk item collection once weekly. A real, local person will be available to answer a call from 6:00am-5:00pm Monday-Friday.

-In addition to the brochure we will provide in advance of service start, Rite is active on social media providing updates to service, holiday changes, trash/recycling best practices and responding to residents where appropriate. We can aid in PR efforts relevant to a transition in haulers.

-Rite is seeking a contract with a 10yr term, 3% annual increases. We would request exemption or a change to the parameters for insurance requirements listed in the RFP. The cities we currently service - Evansdale, Grundy Center, Waterloo and the area’s largest employer, John Deere - have made this concession so there is precedent to do so.

### Equipment Pictures by Type:

Automated Side Load Truck



Rear Load Truck



Carts



Rear Load Trash Dumpster



**Residential Service References:**

City of Evansdale (2021-Present)

Relationship: Residential Garbage & Recycling Collection, Citywide Cleanup, Drop-Site Recycling Collection

Contact: DeAnne Kobliska, Mayor

319-232-6683

[mayor@cityofevansdale.org](mailto:mayor@cityofevansdale.org)

City of Waterloo (2016-Present)

Relationship: Drop-Site Recycling Collection (4 sites), Citywide Cleanups (5-7 annually)

Contact: Scott Brunson, Sanitation Director

319-291-4455

[scott.brunson@waterloo-ia.org](mailto:scott.brunson@waterloo-ia.org)

City of Grundy Center (2020-Present)

Relationship: Residential and Commercial Garbage & Recycling Collection, Bulk Item Pickup, Felix-Grundy Days, Grundy County Fair

Contact: Kristy Sawyer, City Clerk

319-825-6118

[cityclerk@gcmuni.net](mailto:cityclerk@gcmuni.net)

### About Rite Environmental:

Rite is locally owned, we operate well-maintained equipment and employ well-trained, uniformed drivers. When you call our office, you will reach an actual person, not an automated voice message to direct you to another department. Rite provided containers are uniform in style and color. Each truck is equipped with a tablet for the driver, with each stop routed and geocoded to the pickup location. That means no missed stops and supremely efficient pickups. Additionally, it allows us to track the real time location of each truck in our fleet, and the ability to retrace a driver's breadcrumb trail on any given past date. If a customer is not serviced because they did not have it out or the container is inaccessible (car parked in front of it, etc.) the driver will take a picture, which is then linked directly to the customer's account and emailed to our office staff. Each truck providing residential service is also equipped with a dash cam.

#### Our Management Team:

Brian Hoyer, President  
 Theresa Heidemann, Office Manager  
 Doug Wilkinson, Operations Manager  
 Carey Hoyer, Maintenance Manager  
 Alex Tunland, Business Development

#### The Rest of the Rite Team:

Alfonso Brown, Operator  
 Aaron Cook, Operator  
 Jason Cox, Operator  
 Tim Crow, Maintenance  
 Tony Fleshner, Operator  
 Mark Huenefeld, Operator  
 Kurt Larsen, Operator  
 Leander Martin, Operator  
 Nick Miller, Operator  
 Chris Paul, Operator  
 Jake Rommel, Operator  
 Conner Scoles, Operator  
 Annette Sherwood, Administrative Assistant  
 Nick Snyder, Operator  
 Isaac Stanley, Maintenance  
 Josh Thompson, Operator  
 Kevin VanBrocklin, Operator  
 Randy VanBrocklin, Operator  
 Alex Wadsley, Operator  
 Duane Wilson, Operator

We appreciate the opportunity to present our bid for service to the City of Oelwein. Hopefully, in the coming years we can partner to provide the citizens of Oelwein better, safer service. We look forward to serving you.

Regards,



Brian Hoyer  
 Rite Environmental, Inc.

PAY ESTIMATE NO. 1  
 REHABILITATE RUNWAY, TAXIWAY AND APRON  
 OELWEIN MUNICIPAL AIRPORT  
 FAA AIP PROJECT NO. 3-19-0067-012  
 AECOM PROJECT NO. 60684307

Date: 12/19/2022

ITEM NO.	DESCRIPTION	UNIT	UNIT BID PRICE	CONTRACT QUANTITY	CONTRACT AMOUNT	AUTHORIZED QUANTITY	AUTHORIZED AMOUNT	TO DATE QUANTITY	TO DATE AMOUNT
1	MOBILIZATION	LS	\$ 18,500.00	1.0	\$ 18,500.00	1.0	\$ 18,500.00	0.75	\$ 13,875.00
2	TRAFFIC CONTROL	LS	\$ 10,000.00	1.0	\$ 10,000.00	1.0	\$ 10,000.00	0.75	\$ 7,500.00
3	PATCHES, FULL-DEPTH FINISH, FULL SLAB	SY	\$ 260.00	120.0	\$ 31,200.00	120.0	\$ 31,200.00	120.0	\$ 31,200.00
4	PATCHES, FULL-DEPTH FINISH, PARTIAL SLAB	SY	\$ 315.00	35.0	\$ 11,025.00	35.0	\$ 11,025.00	19.1	\$ 6,016.50
5	PATCHES, FULL-DEPTH FINISH, CORNER BREAK	SF	\$ 58.00	450.0	\$ 26,100.00	450.0	\$ 26,100.00	440.8	\$ 25,566.40
6	DIAMOND GRINDING	SF	\$ 17.61	1,020.0	\$ 17,962.20	1,020.0	\$ 17,962.20	1,020.0	\$ 17,962.20
7	SAW AND SEAL JOINTS (APRON)	LFT	\$ 2.61	8,650.0	\$ 22,576.50	8,650.0	\$ 22,576.50	8,650.0	\$ 22,576.50
8	SAW AND SEAL JOINTS (RUNWAY AND TAXIWAY)	LFT	\$ 2.61	58,000.0	\$ 151,380.00	58,000.0	\$ 151,380.00	58,000.0	\$ 151,380.00
9	ROUTE AND SEAL CRACKS	LFT	\$ 4.25	900.0	\$ 3,825.00	900.0	\$ 3,825.00		\$ -
10	CRUSHED AGGREGATE BASE COURSE - 6 INCH	SY	\$ 5.00	150.0	\$ 750.00	150.0	\$ 750.00	-	\$ -
11	RUNWAY AND TAXIWAY MARKING	SF	\$ 0.84	29,400.0	\$ 24,696.00	29,400.0	\$ 24,696.00		\$ -
12	REFLECTIVE MEDIA (TYPE I, GRADATION A)	LB	\$ 0.50	1,375.0	\$ 687.50	1,375.0	\$ 687.50		\$ -
13	RUNWAY PAINT REMOVAL	SF	\$ 3.27	3,625.0	\$ 11,853.75	3,625.0	\$ 11,853.75	3,625.0	\$ 11,853.75
TOTALS					\$ 330,555.95		\$ 330,555.95		\$ 287,930.35

*D. J. Hughes*

12/19/2022

AECOM Date

Total Earned to Date	\$ 287,930.35
Stored Materials	\$ -
Subtotal	\$ 287,930.35
Less Retainage (5%)	\$ 14,396.52
Subtotal	\$ 273,533.83
Less Previous Payments	\$ -

**Total Amount Due This Estimate \$ 273,533.83**

City of Oelwein Date

**Percent Complete 87.1%**

December 19, 2022

Mr. Dylan Mulfinger  
City Administrator  
City of Oelwein  
20 2<sup>nd</sup> Avenue SW  
Oelwein, IA 50662

**SUBJECT: (CRS) Runway, Taxiway and Apron  
Pavement Rehabilitation  
Oelwein Municipal Airport  
Oelwein, Iowa  
FAA AIP Project No. 3-19-0067-012  
AECOM ID No. 60684307**

Dear Mr. Mulfinger:

Please find enclosed one (1) copy of Pay Estimate No. 1 for the above-referenced project for the period ending December 19, 2022. Return one (1) fully executed copy to our office for distribution.

We have reviewed this pay estimate and recommend payment to Fahrner Asphalt Sealers, LLC, in the amount of \$273,533.83 for work completed. The project is approximately 87.1% complete as of this estimate.

If you have any questions or require additional information, please feel free to contact our office at your convenience.

Yours sincerely,  
Hughes,  
David (Des  
Moines)  
David B. Hughes, P.E.

Digitally signed by  
Hughes, David (Des  
Moines)  
Date: 2022.12.19  
10:36:48 -06'00'

Enclosure: As noted

cc: Mr. Austin Amos, Fahrner Asphalt Sealers  
Mr. Jason Droste, AECOM

PARTIAL PAY ESTIMATE NUMBER THREE  
SEGMENT 3 TRAIL IMPROVEMENTS, OELWEIN, IOWA  
PROJECT NUMBER 21-931

Name of Contractor: Bacon Concrete, LLC 370 Bancroft Street / PO Box 188 Postville, Iowa 52162-0188					Name of Owner: City of Oelwein 20 2nd Avenue SW Oelwein, Iowa 50662-2241					
Date of Completion:  Original: Complete by September 30, 2022 Revised:				Amount of Contract:  Original: \$177,660.00 Revised: \$187,733.86 Through: Change Order 3			Dates of Estimate:  From: September 25, 2022 Through: December 30, 2022			
Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date		
						Quantity	Amount	Quantity	Amount	
<b>BID ITEMS</b>										
1	2010-C	CLEARING AND GRUBBING	1	LS	\$ 1,000.00		\$ -	1	\$ 1,000.00	
2	2010-D-3	TOPSOIL, OFF-SITE	200	CY	\$ 28.50		\$ -	200	\$ 5,700.00	
3	2010-E	EXCAVATION, CLASS 10	572	CY	\$ 9.00		\$ -	572	\$ 5,148.00	
4*	2010-H	GRANULAR STABILIZATION		TON	\$ 21.00		\$ -		\$ -	
5*	2010-J	SUBBASE, MODIFIED, 6" THICK	2163	SY	\$ 6.50		\$ -	2163	\$ 14,059.50	
6	4020-A-1	STORM SEWER, TRENCHED, CMP, 8" DIA.	20	LF	\$ 45.00		\$ -	20	\$ 900.00	
7	4030-B	PIPE APRON, CMP, 8"	2	EA	\$ 250.00		\$ -	2	\$ 500.00	
8	5020-999-A	YARD HYDRANT RELOCATION	1	LS	\$ 1,200.00		\$ -	1	\$ 1,200.00	
9	5020-999-B	VALVE BOX RISER	2	EA	\$ 400.00		\$ -	2	\$ 800.00	
10*	7030-A	REMOVAL OF SIDEWALK	359.7	SY	\$ 6.00		\$ -	359.7	\$ 2,158.20	
11	7030-A	REMOVAL OF SHARED USE PATH	14	SY	\$ 6.00		\$ -	14	\$ 84.00	
12*	7030-A	REMOVAL OF DRIVEWAY	167	SY	\$ 6.00		\$ -	167	\$ 1,002.00	
13	7030-B	REMOVAL OF CURB	43	LF	\$ 10.00		\$ -	43	\$ 430.00	
14*	7030-C	SHARED USE PATH, PCC, 6" THICK	1300.7	SY	\$ 46.00		\$ -	1300.7	\$ 59,832.20	
15*	7030-C	SHARED USE PATH, PCC, 8" THICK, REINFORCED	406.87	SY	\$ 73.00		\$ -	406.87	\$ 29,701.51	
16	7030-E	SIDEWALK, PCC, 5" THICK	12	SY	\$ 45.00		\$ -	12	\$ 540.00	
17*	7030-G	DETECTABLE WARNING	44	SF	\$ 58.00		\$ -	44	\$ 2,552.00	
18*	7030-H-1	DRIVEWAY, PAVED, PCC, 8"	120.9	SY	\$ 73.00		\$ -	120.9	\$ 8,825.70	
19*	7030-H-2	DRIVEWAY, GRANULAR, CLASS A	118.75	TON	\$ 21.00		\$ -	118.75	\$ 2,493.75	

Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date	
						Quantity	Amount	Quantity	Amount
20	8020-B	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	1	LS	\$ 1,000.00		\$ -	1	\$ 1,000.00
21	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 2,500.00		\$ -	1	\$ 2,500.00
22*	8030-999-A	RAILROAD FLAGGER	1.25	DAY	\$ 1,000.00	0.25	\$ 250.00	1.25	\$ 1,250.00
23	8940-B	REMOVE AND REINSTALL SIGN PER PLAN	2	EA	\$ 350.00		\$ -	2	\$ 700.00
24	8940-C	STEEL BREAKAWAY SIGN POSTS	156	LF	\$ 15.00		\$ -	156	\$ 2,340.00
25	8940-D	SIGNS, SHEET ALUMINUM	45	SF	\$ 26.00		\$ -	45	\$ 1,170.00
26	8940-E	SIGN, INSTALL	13	EA	\$ 70.00		\$ -	13	\$ 910.00
27	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.75	AC	\$ 4,500.00		\$ -	0.75	\$ 3,375.00
28	9060-A	CHAIN LINK FENCE, VINYL COATED-BLACK, 4' HIGH	213	LF	\$ 65.00		\$ -	213	\$ 13,845.00
29	9060-B	GATES, ROLLER, 4', VINYL COATED-BLACK, 12'	1	EA	\$ 1,800.00		\$ -	1	\$ 1,800.00
30	9060-E	REMOVAL OF FENCE	13	LF	\$ 9.00		\$ -	13	\$ 117.00
31	9060-999-A	CORNER POST AND BRACING, EXISTING CHAIN LINK FENCE	2	EA	\$ 500.00		\$ -	2	\$ 1,000.00
32	9060-999-B	TRAIL CROSSING GATES, RAILROAD, INSTALL	1	LS	\$ 1,700.00		\$ -	1	\$ 1,700.00
33	11,020-A	MOBILIZATION	1	LS	\$ 18,000.00		\$ -	1	\$ 18,000.00
A01*	CC02	RAIL REMOVAL	1	LS	\$ 400.00		\$ -	1	\$ 400.00
A02*	CC02	FILL ABANDONED MANHOLE	1	LS	\$ 700.00		\$ -	1	\$ 700.00
		<b>TOTAL BID ITEMS</b>					\$ 250.00		\$ 187,733.86

\*Modified by Change Order



PARTIAL PAY ESTIMATE NUMBER THREE  
SEGMENT 3 TRAIL IMPROVEMENTS, OELWEIN, IOWA  
PROJECT NUMBER 21-931

This Period	Retainer 5.00%	Total to Date
\$ 250.00	Amount Earned	\$ 187,733.86
\$ 12.50	Amount Retained	\$ 9,386.69
XXXXXXXXXXXXXXXXXXXX	Previous Payments	\$ 178,109.67
\$ 237.50	Amount Due	\$ 237.50

Estimated Percent of Job Completed 100.00%

Is Contractor's Construction Progress on Schedule? Yes

Submitted By:  
  
Bacon Concrete, LLC

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Cory Bacon, Owner

Recommended By:  
  
Fehr Graham

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Jon Biederman, PE, LSI, Senior Project Manager

Approved By:  
  
City of Oelwein

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Brett DeVore, Mayor

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Dylan Mulfinger, City Administrator

PARTIAL PAY ESTIMATE NUMBER FOUR - FINAL RETAINAGE  
 SEGMENT 3 TRAIL IMPROVEMENTS, OELWEIN, IOWA  
 PROJECT NUMBER 21-931

Name of Contractor: Bacon Concrete, LLC 370 Bancroft Street / PO Box 188 Postville, Iowa 52162-0188					Name of Owner: City of Oelwein 20 2nd Avenue SW Oelwein, Iowa 50662-2241					
Date of Completion:  Original: Complete by September 30, 2022 Revised:				Amount of Contract:  Original: \$177,660.00 Revised: \$187,733.86 Through: Change Order 3			Dates of Estimate:  From: September 25, 2022 Through: December 30, 2022			
Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date		
						Quantity	Amount	Quantity	Amount	
<b>BID ITEMS</b>										
1	2010-C	CLEARING AND GRUBBING	1	LS	\$ 1,000.00		\$ -	1	\$ 1,000.00	
2	2010-D-3	TOPSOIL, OFF-SITE	200	CY	\$ 28.50		\$ -	200	\$ 5,700.00	
3	2010-E	EXCAVATION, CLASS 10	572	CY	\$ 9.00		\$ -	572	\$ 5,148.00	
4*	2010-H	GRANULAR STABILIZATION		TON	\$ 21.00		\$ -		\$ -	
5*	2010-J	SUBBASE, MODIFIED, 6" THICK	2163	SY	\$ 6.50		\$ -	2163	\$ 14,059.50	
6	4020-A-1	STORM SEWER, TRENCHED, CMP, 8" DIA.	20	LF	\$ 45.00		\$ -	20	\$ 900.00	
7	4030-B	PIPE APRON, CMP, 8"	2	EA	\$ 250.00		\$ -	2	\$ 500.00	
8	5020-999-A	YARD HYDRANT RELOCATION	1	LS	\$ 1,200.00		\$ -	1	\$ 1,200.00	
9	5020-999-B	VALVE BOX RISER	2	EA	\$ 400.00		\$ -	2	\$ 800.00	
10*	7030-A	REMOVAL OF SIDEWALK	359.7	SY	\$ 6.00		\$ -	359.7	\$ 2,158.20	
11	7030-A	REMOVAL OF SHARED USE PATH	14	SY	\$ 6.00		\$ -	14	\$ 84.00	
12*	7030-A	REMOVAL OF DRIVEWAY	167	SY	\$ 6.00		\$ -	167	\$ 1,002.00	
13	7030-B	REMOVAL OF CURB	43	LF	\$ 10.00		\$ -	43	\$ 430.00	
14*	7030-C	SHARED USE PATH, PCC, 6" THICK	1300.7	SY	\$ 46.00		\$ -	1300.7	\$ 59,832.20	
15*	7030-C	SHARED USE PATH, PCC, 8" THICK, REINFORCED	406.87	SY	\$ 73.00		\$ -	406.87	\$ 29,701.51	
16	7030-E	SIDEWALK, PCC, 5" THICK	12	SY	\$ 45.00		\$ -	12	\$ 540.00	
17*	7030-G	DETECTABLE WARNING	44	SF	\$ 58.00		\$ -	44	\$ 2,552.00	
18*	7030-H-1	DRIVEWAY, PAVED, PCC, 8"	120.9	SY	\$ 73.00		\$ -	120.9	\$ 8,825.70	
19*	7030-H-2	DRIVEWAY, GRANULAR, CLASS A	118.75	TON	\$ 21.00		\$ -	118.75	\$ 2,493.75	

Item	Code	Description	Quantity	Unit	Unit Price	This Period		Total To Date	
						Quantity	Amount	Quantity	Amount
20	8020-B	PAINTED PAVEMENT MARKINGS, SOLVENT/WATERBORNE	1	LS	\$ 1,000.00		\$ -	1	\$ 1,000.00
21	8030-A	TEMPORARY TRAFFIC CONTROL	1	LS	\$ 2,500.00		\$ -	1	\$ 2,500.00
22*	8030-999-A	RAILROAD FLAGGER	1.25	DAY	\$ 1,000.00		\$ -	1.25	\$ 1,250.00
23	8940-B	REMOVE AND REINSTALL SIGN PER PLAN	2	EA	\$ 350.00		\$ -	2	\$ 700.00
24	8940-C	STEEL BREAKAWAY SIGN POSTS	156	LF	\$ 15.00		\$ -	156	\$ 2,340.00
25	8940-D	SIGNS, SHEET ALUMINUM	45	SF	\$ 26.00		\$ -	45	\$ 1,170.00
26	8940-E	SIGN, INSTALL	13	EA	\$ 70.00		\$ -	13	\$ 910.00
27	9010-A	CONVENTIONAL SEEDING, FERTILIZING, AND MULCHING	0.75	AC	\$ 4,500.00		\$ -	0.75	\$ 3,375.00
28	9060-A	CHAIN LINK FENCE, VINYL COATED-BLACK, 4' HIGH	213	LF	\$ 65.00		\$ -	213	\$ 13,845.00
29	9060-B	GATES, ROLLER, 4', VINYL COATED-BLACK, 12'	1	EA	\$ 1,800.00		\$ -	1	\$ 1,800.00
30	9060-E	REMOVAL OF FENCE	13	LF	\$ 9.00		\$ -	13	\$ 117.00
31	9060-999-A	CORNER POST AND BRACING, EXISTING CHAIN LINK FENCE	2	EA	\$ 500.00		\$ -	2	\$ 1,000.00
32	9060-999-B	TRAIL CROSSING GATES, RAILROAD, INSTALL	1	LS	\$ 1,700.00		\$ -	1	\$ 1,700.00
33	11,020-A	MOBILIZATION	1	LS	\$ 18,000.00		\$ -	1	\$ 18,000.00
A01*	CC02	RAIL REMOVAL	1	LS	\$ 400.00		\$ -	1	\$ 400.00
A02*	CC02	FILL ABANDONED MANHOLE	1	LS	\$ 700.00		\$ -	1	\$ 700.00
		<b>TOTAL BID ITEMS</b>					\$ -		\$ 187,733.86

\*Modified by Change Order

PARTIAL PAY ESTIMATE NUMBER FOUR - FINAL RETAINAGE  
 SEGMENT 3 TRAIL IMPROVEMENTS, OELWEIN, IOWA  
 PROJECT NUMBER 21-931

This Period	Retainer 5.00%	Total to Date
\$ -	Amount Earned	\$ 187,733.86
\$ (9,386.69)	Amount Retained	
XXXXXXXXXXXXXXXXXXXX	Previous Payments	\$ 178,347.17
\$ 9,386.69	Amount Due	\$ 9,386.69

Estimated Percent of Job Completed

100.00%

Is Contractor's Construction Progress on Schedule?

Yes

Submitted By:

Approved By:

Bacon Concrete, LLC

City of Oelwein

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Cory Bacon, Owner

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Brett DeVore, Mayor

Recommended By:

Fehr Graham

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Dylan Mulfinger, City Administrator

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Jon Biederman, PE, LSI, Senior Project Manager

January 4, 2023

City of Oelwein  
20 2<sup>nd</sup> Avenue SW  
Oelwein, Iowa 50662

**RE: Letter Recommending Acceptance  
Segment 3 Trail Improvements, Oelwein, IA  
Project No. 21-931**

Dear Mayor DeVore and Council Members,

Construction work on this project was started in August 2022 and completed by September 24, 2022. Work was done in substantial compliance with the terms of the Contract, Plans, Specifications, and Contract Change Orders 1 - 3 for the project. With these change orders, the project's total construction cost was revised from \$177,660.00 to \$187,733.86. The opinion of probable cost at the time of the letting was \$185,345.00.

After direct observations and review of the project, I note the work of constructing the project has been completed by the Contractor and is recommended for acceptance by the City of Oelwein. Once the project is accepted, final payment can be made to Bacon Concrete, LLC. after waiting a minimum of thirty days. The Contractor has a two-year maintenance bond on this project with the period starting with the City's acceptance of the project.

As Engineer for the project, I hereby certify we have reviewed the completed work and the above information is correct to the best of my knowledge and recommend the City of Oelwein formally accept the project.

Respectfully submitted,



Jon Biederman, PE, LSI  
Senior Project Manager

JSB:cls

O:\Oelwein, City of\21-931 Segment 3 Trail\PA Final\21-931 - City - 2023-01-04 - Acceptance Letter.docx



**CITY OF OELWEIN  
HOTEL AND MOTEL TAX FUNDING APPLICATION  
(TOURISM)**

**Application Deadlines**

September 1 -- December 1  
March 1 -- June 1

Applications must be received by 5:00 p.m. on the deadline date. All areas of the applications must be completed and typed. Each applicant will be afforded the opportunity to attend a brief question and answer session with the Advisory Board.

**Organization Name: Oelwein Celebrations Renewed, Inc.**

**Contact Name: Kimberly Pont**

**Mailing Address: PO Box 44**

**City, State, Zip: Oelwein, Iowa 50662**

**Phone: 319-283-0473 Fax: None Email Address: celebrateoelwein@gmail.com**

**Total Project Cost: \$40,000+**

**Total Requested from Hotel/Motel Tax Funds: \$15,000 to cover the stage/sound and some of the musical entertainment for the 2023 Oelwein Celebration.**

Please indicate which category you are applying for funds:

- Category 1 - Primary
- Category 2 - Community Culture and Education
- Category 3 - Community Recreation and Events
- Category 4 - New and Emerging Organization and Events

Please sign and date this application. Your signature below certifies that you have read and understand all of the guidelines for this funding program. You further understand that you will be required to submit a summary of expenses at the end of the project and that if any funds are not expended or are found to be outside the scope of the grant made by the City Council you will be **required to reimburse/return** these funds to the City of Oelwein.

Applicant:

by: \_\_\_\_\_

Date: October 13, 2022

Kimberly K. Pont

**CITY OF OELWEIN  
HOTEL/MOTEL TAX FUNDING APPLICATION  
(Tourism)**

**Project Identification**

1. What is the title of your project? 2023 Oelwein Celebration

This is our annual community celebration. We have three days of activities on Friday, June 2, 2023 beginning at 5 PM through 11 PM, Saturday, June 3, 2023 from 9 AM until 11 PM, and on Sunday, June 4, 2023 from Noon through 4 PM. Most activities will be held at Oelwein City Park with the exception of the parade and our Sunday activities which will be held in downtown Oelwein.

2. Hotel and Motel Tax Funds must be used to fund projects that promote and/or expand tourism activity in Oelwein. How will your project help to realize this goal?

Our celebration is the first summer event in our area. We are bringing back some fan favorite acts and introducing some new things. We will also be making mention of the sesquicentennial celebration for the calendar year and making attendees aware of the next/one and done event that will be about a month later. Our event brings people to Oelwein from the surrounding area.

3. Project Evaluation:

- A. Targeted Population: All ages – Oelwein and surrounding areas

- 1) Hotel/Motel guests generated by project Unknown

a. Number of projected hotel/motel guests.

b. How will hotel/motel guests be tracked.

- 2) Number of adults the project will reach 2,500+

- 3) Number of youth the project will reach 2,000+

- B. Geographic area of draw Northeast Iowa

- C. Volunteers

- 1) Number of volunteers 50

- 2) Number of volunteer hours 150 hours

- D. Attendance of event previous year(s) 1,500-2,000 people per day

- E. Day open to public or performance(s)

Our event is Friday, June 2nd, Saturday, June 3rd, and Sunday, June 4th. All days have stage events and activities.

4. Project Budget

A. Please provide a project budget and schedule of completion including all expenses. If desired, the project budget may be attached to the application. If exact costs are not known please attach estimates to the application, which should be identified as such.

Please see attached.

B. List sources of matching funds obtained below. Funding requests are eligible for up to 100% funding, but priority will be given to projects with additional sources of funding, including in-kind donations.

We have sent out fundraising letters and generally receive monetary gifts of approximately \$18,000 - \$23,000. Donations can be designated for a specific part of the event.

C. Is this application "seed money" for a new project? If yes, please explain.

D. Is this application for the expansion of an existing project/program? If yes, please explain.

E. Have you ever received Hotel/Motel Tax Funding from the City of Oelwein in the past?

Yes: X      No: \_\_\_\_      (check one)

If you answered yes, please answer the following: (attach additional pages, if needed)

Amount of Funding: We were granted \$10,000 for the 2022 Oelwein Celebration.

Date of Funding: Yearly for our event; amount has varied.



## Assurances

Applicants hereby agree and acknowledge that:

If they are awarded funds, they will conduct their operations in accordance with Title VI and the Civil Rights Act of 1964, as amended, and the Rehabilitation Act of 1973, as amended, which prohibits discrimination against any employee, applicant for employment, or any person participating in a sponsored program on the basis of race, creed, color, national origin, religion, sex, age, or physical or mental disability, and require compensation for employment at no less than minimum wage requirements, and will provide safe and sanitary working conditions;

They will comply with the Americans with Disabilities Act;

They will comply with all other applicable State and federal laws, rules, ordinances, regulations, and orders;

They will expend funds, received as a result of this application, solely on the described project and programs included within the grant application documents within the fiscal year from which the grant is disbursed;

If they are awarded funds, applicants will include in all appropriate promotions, publicity, advertising, and in printed material the following credit line as applicable:

*This project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.*

*Our operations are partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.*

*Our operations are and this project was partially supported by a Hotel-Motel Tax Fund grant from the City of Oelwein.*

The filing of this application has been approved by the legally authorizing body of the applicant, if applicable;

The facts, figures and information contained in this application including all attachments, are true and correct;

Failure to comply with the administrative rules for this program will result in the forfeiture of funds allocated based upon this application grant;

All records of the grantee relating to this grant application are available during reasonable business hours to the City or their authorized representative upon request;

All records of the grantee related to this grant will be maintained for a period of three years following the date the final grant payment is made;

**Assurances Continued**

All grantees acknowledge that the source of the grant it is requesting from the City comes from the hotel and motel tax applicable in the City of Oelwein as contemplated by Iowa Code Chapter 422A (2007). The grantee specifically acknowledges the limited use that can be made of hotel and motel tax revenues and assures the City of Oelwein that the grant will be used only for allowable purposes as specifically set forth in Iowa Code Chapter 422A (2) (4) (2007). The grantee additionally and specifically acknowledges and assures the City of Oelwein that it will not use the grant for any purpose, which would be improper pursuant to this law. Furthermore, the grantee warrants that should it use the grant for any purpose not allowed by Iowa Code Section 422A (2)(4)(2007) that it will reimburse, in full, the City of Oelwein the entire amount of the grant;

All grantees acknowledge and assure the City of Oelwein that all grant funds received shall be segregated from other funds maintained by the grantee, until used for the proper purposes as described herein. The sums will be deposited into a segregated, identifiable checking account;

All grantees expressly acknowledge and assure the City of Oelwein that none of the sums received hereunder shall be used for "political purposes" as contemplated by Chapter 56 of the Code of Iowa (2007).

**Cost Reimbursement**

- A complete project budget and schedule of completion must be included with the application.
- Applicants must have accurate estimates included with the project budget.
- Applicants are eligible for up to 100% funding and funds will be distributed upon approval of the City of Oelwein City Council.
- Funds will be paid only to the applicant, not to contractors or vendors.
- Upon completion of the project, the applicant must submit documentation of expenses and a project recap **within 60 days to City Hall.**
- Any funds that are not expended or are found to be outside the scope of the grant made by the Funding Advisory Board must be reimbursed/returned, by the applicant, to the City of Oelwein **within 60 days.**
- **Failure to comply with the aforementioned rules will prohibit the applicant from applying for funds for one year.**

<b>Recipient</b>	Date
------------------	------

<b>Recipient</b>	Date
------------------	------



## Oelwein Public Library Minutes – December 20, 2022

The Oelwein Public Library Board of Trustees met on Tuesday, December 20, 2022 at 5:15 p.m. at the library.

**Present:** Berryman, Mars, Kerns, VanDenHul, Payne, and Macken

**Absent:** Ingersoll

President Kerns called the meeting to order at 5:20 p.m.

**Agenda & Minutes approved:** Berryman made a motion to approve the agenda and the minutes. Seconded by Mars. Motion carried.

**Correspondences:** none

**Trustee Training:** The board reviewed the standard on providing a Makerspace for craft activities in the library. Berryman made a motion to start offering a craft cart of a variety of activities for patrons to do at the library that would be available at all times. Seconded by VanDenHul. Motion carried.

**Director's Report:**

- The FCLA designed a flyer that includes a map showing the locations of the Fayette County libraries with a QR Code for more information about each library.
- The grants for the musical instrument garden are finished and ready for submission.
- Ken's Electric fixed the children's stoplight fixture and the outdoor sconces. The bulbs for the parking lot lights have arrived and are on the schedule to be installed.
- The library's Disaster Plan was updated and submitted to the State Library. For the Northeast Region, Oelwein's plan was chosen to receive the disaster kit supplies, shop vac, and de-humidifier. The kit will be delivered January 13.
- Katie S. started reading to the Head Start students. She plans to make this a monthly event.
- Based on parent feedback, the after school activities has been changed to Thursdays at 4:00.
- The security cameras were temporarily offline from the computers after a power outage. The issue was promptly fixed.
- State funding has arrived. Enrich Iowa is \$2,601.66 and Open Access is for \$1,859.96. Open Access includes \$.38 per open access transaction (out of town users) and \$1.37 per inter-library loan.

**Friend's Report:**

- Friends are working on sending out a monthly email communication to the members.
- Friends pledged \$2,500 for the musical instrument garden.
- The Christmas tree was decorated and poinsettias were purchased for decorating the library.
- The subscription for the BookPage was renewed.
- The Chocolate Fest will be Friday, February 10 from 4:30-7. The city council gave permission for wine and beer sampling.

**Bills** were reviewed. The board decided to continue the maintenance contract with Young's Plumbing and Heating. Mars made a motion to approve the bills. Seconded by Berryman. Motion carried.

**Policy Review:** The Assistant-Director's job description was reviewed. "Fines" was removed as a duty. Berryman made a motion to accept the policy as revised. Seconded by Mars. Motion carried.

**Accreditation:** The board reviewed the results of the community survey and community demographics. They discussed goals to be included in the library's Five Year Plan.

Mars made a motion to adjourn at 6:30.

Respectfully submitted,  
Susan Macken

Next meeting is Tuesday, January 10 at 5:00.



## Dillon Law PC

209 E 1st Street  
Sumner, Iowa 50674

City of Oelwein  
Attn: Dylan Mulfinger  
20 2nd Ave. SW  
Oelwein, IA 50662

### CityOelwein

### Oelwein City Attorney

## INVOICE

Invoice # 11820  
Date: 12/26/2022  
Due Upon Receipt

Type	Date	Notes	Quantity	Rate	Total
Expense	12/01/2022	Reimbursable expenses: Recording fee for End of Road deed	1.00	\$22.00	\$22.00
Service	12/07/2022	review wright appeal order, tcw Dylan, snyopsis to city council re same	0.50	\$139.16	\$69.58
Service	12/08/2022	attention to 27 Frederick emails, email to and email from Chip Baltimore, email to city admin re additional claims regarding 33 demo	0.50	\$139.16	\$69.58
Service	12/12/2022	attend council meeting.	1.00	\$139.16	\$139.16
Service	12/19/2022	attention to agenda and transition emails	0.25	\$139.16	\$34.79
Service	12/19/2022	attention to city of Oelwein Building and zoning email re tax cert sales.	0.25	\$139.16	\$34.79
Service	12/19/2022	attend council meeting.	0.40	\$139.16	\$55.66
Service	12/20/2022	new shannon contract	1.00	\$139.16	\$139.16
Service	12/21/2022	Flat Rate: Drafting Quit Claim to Gann	1.00	\$125.00	\$125.00
				<b>Total</b>	<b>\$689.72</b>

## Detailed Statement of Account

### Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
11731	11/30/2022	\$550.23	\$0.00	\$550.23

### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
11820	12/26/2022	\$689.72	\$0.00	\$689.72

**Outstanding Balance**      **\$1,239.95**  
**Total Amount Outstanding**      **\$1,239.95**

Please make all amounts payable to: Dillon Law PC

Payment is due upon receipt.



## Dillon Law PC

209 E 1st Street  
Sumner, Iowa 50674

City of Oelwein  
Attn: Dylan Mulfinger  
20 2nd Ave. SW  
Oelwein, IA 50662

## INVOICE

Invoice # 11819  
Date: 12/26/2022  
Due Upon Receipt

### City of Oelwein nuisance/abatement work

#### nuisance/abatement work 657A's

Type	Date	Notes	Quantity	Rate	Total
Service	12/05/2022	email to cd for upcoming cases, send spreadsheet	0.30	\$61.90	\$18.57
Service	12/06/2022	review various filings update spreadsheet	0.40	\$61.90	\$24.76
Service	12/07/2022	review various filings, call from bruce, email to pat, email to bruce	0.50	\$61.90	\$30.95
Service	12/07/2022	pull wright order on appeal email to dylan	0.10	\$61.90	\$6.19
Service	12/13/2022	review filings, email to city re wright	0.30	\$61.90	\$18.57
Service	12/19/2022	draft and file motion to dismiss x2	0.50	\$61.90	\$30.95
Service	12/19/2022	update and email spreadsheet to cd	0.20	\$61.90	\$12.38
Service	12/19/2022	tax sale review, email to pat	0.20	\$61.90	\$12.38
Service	12/20/2022	review filings	0.20	\$61.90	\$12.38
Service	12/20/2022	email to CD	0.10	\$61.90	\$6.19
Service	12/21/2022	email to treasurer, mail tax sale cert to treas, email to cd	0.30	\$61.90	\$18.57

**Total**            **\$191.89**



## Detailed Statement of Account

### Other Invoices

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
11730	11/30/2022	\$462.33	\$0.00	\$462.33

### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
11819	12/26/2022	\$191.89	\$0.00	\$191.89
<b>Outstanding Balance</b>				<b>\$654.22</b>
<b>Total Amount Outstanding</b>				<b>\$654.22</b>

Please make all amounts payable to: Dillon Law PC

Payment is due upon receipt.



To: Mayor and City Council  
From: Dylan Mulfinger  
Subject: Administrator’s Council Agenda Memo  
Date: 1/9/2023

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Consent Agenda

- 1. Consideration of a motion to approve the December 19, 2022 minutes.
- 2. Consideration of a motion to approve the Class 'E' Retail Alcohol License for Hy-Vee, Inc. DBA: Oelwein Dollar Fresh.
- 3. Consideration of a motion approving the Class 'E' Retail Alcohol License of PMA Petroleum, LLC DBA: Super Mart.

Resolutions

- 4. Consideration of a resolution approving by the Oelwein City Council support of naming the stretch of Highway 150 from West Union to Vinton the Sergeant Jim Smith Memorial Highway.

Motions

- 5. Consideration of a motion to enter negotiations with a firm for a single hauler contract.
  - 1. The city received three bids while anticipating five. This provided a competitive format and resulted in Kluesner being the most advantageous company to enter negotiations.
- 6. Consideration of a motion approving Pay Application No 1 to Fahrner Asphalt in the amount of \$273,533.83 for the Airport Runway Rehabilitation Project.
  - 1. The airport project is near completion. Paint will be completed in the spring and the project will be finished. All work was accepted by the engineer and payment is ready to be sent. The City Administrator recommends approving the payment.
- 7. Consideration of a motion approving Pay Request No 3 to Bacon Concrete, LLC in the amount of \$237.50 for Segment 3 Trail Improvements.
  - 1. This pay request has been approved by the project engineer. The City Administrator recommends approving the payment.
- 8. Consideration of a motion approving final Pay Request No 4 to Bacon Concrete, LLC in the amount of \$9,386.69 for Segment 3 Trail Improvements.
  - 1. This project is completed, and all work is done. The City Administrator recommends approving the payment.
- 9. Consideration of a motion approving and accepting the Segment 3 Trail Improvements project.
  - 1. Staff is satisfied with this project and is excited to add onto the trail. The City Administrator recommends approving the project.
- 10. Consideration of a motion to provide Council with a recommendation on the Oelwein Celebrations \$15,000 Hotel/Motel Funding Request.
  - 1. Council can decide on funding events for 2023.